



Application for RESIDENTIAL Building Permit
Please Print or Type and Complete ALL Items #1-#16

Building Services Division
City of Salina

1. _____ 2. _____
Address (where work is to be done) Legal Description or Parcel ID#
3. _____
Owner of Record (*of property*) Mailing Address, City, State, Zip Phone
4. Name and phone number of occupant, *if different than owner* _____
5. Describe Work (*Be Specific-“type of bldg”, “use”, “what you are doing”*) _____

6. If described work is being done on the primary residential structure (the house & any additions/attachments thereto), was that house built prior to 1978? (staff can assist in determining this) *Circle One* Yes No (If yes, Kansas “PRE” applies)
7. Will the owner-occupant be performing any of the work on this permit? Yes No (If yes, please describe work)

8. Will there be a general contractor on the job? Yes No (If yes, complete #9)
9. _____
General Contractor Company Name Mailing Address, City, State, Zip Phone Registration #
10. Who will be responsible for requesting & scheduling the final inspection? *Circle One* Owner Contractor
11. Will there be plumbing, mechanical or electrical work? _____ Will there be concrete work *in the right of way*? _____
- If YES, please indicate contractor’s name(s) below: (If owner-occupant is performing any PME work, enter “*property owner*”)
- Electrical _____ Plumbing _____
- Mechanical _____ ROW Concrete _____
12. If permit is for repair or renovation work, indicate total estimate of labor and materials \$ _____
13. Applicant’s Name _____ 14. Applicant’s Phone Number _____
(please print)
15. Applicant Represents (if different than owner) _____
Name of Company or Employer

Applicant Please Read

Permits for new residential dwellings are subject to a fee of \$150.00 for the water meter pit and meter set. Other fees might also include, but may not be limited to, a park service area fee from \$150.00-\$200.00. All additional fees are due and payable with the building permit fee at time of issuance of the permit. If you are unsure of exactly what fees may apply, please feel free to consult with a staff representative.

I hereby certify that I have read and examined this application and know the same to be true and correct. I hereby certify that I have been authorized by the owner to act as his agent in applying for and obtaining this permit. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

16. SIGNATURE OF APPLICANT _____ Date: _____

..... **Staff Use Only**

Accepted By: _____ Date: _____ Permit Number _____ Bin # _____
(Staff Signature)

If Item #6 is Yes: CRN & LPA forms received? _____ (Staff completes this prior to issuance of permit)
Date